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For Office Use Only



**LIVESTOCK  
IDENTIFICATION  
SERVICES LTD.**

Livestock Identification and Commerce Act  
**BRAND OWNERSHIP ELECTION FORM**

O-1 Version 2013-11

Please read attached Information Form before completing this Brand Ownership Election Form

**WE:**

**Owner 1 Name**

\_\_\_\_\_

First Name Middle Name Last Name

Mailing Address \_\_\_\_\_

Town/City, Prov \_\_\_\_\_

Postal Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Legal Description \_\_\_\_\_

Premises ID \_\_\_\_\_

**Owner 2 Name**

\_\_\_\_\_

First Name Middle Name Last Name

Please complete any information below that is different from Owner 1 – **Owner 2 must date and sign below**

Mailing Address \_\_\_\_\_

Town/City, Prov \_\_\_\_\_

Postal Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Legal Description \_\_\_\_\_

Premises ID \_\_\_\_\_

the registered owner of the following brand (only **one** brand per form):

Design	Location	Type
		Cattle
		Horse

Only **one** brand per form

**Note:** Brand Design, Location and Type are required. Location and Type are fillable. Please print form and then draw the brand design by hand in the box provided

hereby elect to own the above noted brand as:

**Joint Owners**

**Co-Owners**

We acknowledge having read the attached Brand Ownership Election Information and Instructions prior to making this election and that we are aware of the nature and effect of this election and that we are each making this election freely and voluntarily.

**Date**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

Brand Owner 1

**Date**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

Brand Owner 2

<b>Fee for replacement Brand Certificate</b>
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There is no fee to file the Brand Ownership Election Form. There is, however, a fee of \$26.25 (GST included) for a replacement Brand Certificate. Payment for a replacement Brand Certificate and your original Brand Certificate must accompany the Brand Ownership Election Form. If payment and the original Brand Certificate are not included with this form, a replacement Brand Certificate will not be provided.

**Payment Method – Replacement Brand Certificate - \$26.25 (GST included)**

Cheque enclosed payable to “Livestock Identification Services Ltd.”

Charge to credit card

Mastercard

VISA

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_  
MM/YY

Name on Card: \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Please mail the original Brand Ownership Election Form and, if applicable, your cheque and original Brand Certificate to:**

Brand Registrar  
Livestock Identification Services Ltd.  
P.O. Box 1118  
Stettler, AB T0C 2L0

**For information regarding your Brand please contact the Brand Registrar at:**

Phone: 403-740-4105  
Toll Free: 866-740-4105  
Fax: 403-740-4124  
E-mail: [brands@lis-alberta.com](mailto:brands@lis-alberta.com)

**The Brand Registrar can only be contacted by mail, telephone, fax or e-mail. There is no office in Stettler.**

If you wish to meet with someone in person, you can meet with a Livestock Inspector at any of our LIS Field Offices or you can visit the LIS Head Office in Calgary. A list of the LIS Field Offices and the location of the LIS Head Office can be found on the LIS Website at [www.lis-alberta.com](http://www.lis-alberta.com).

**Collection of Information**

This information is being collected for the purposes of brand registry records in accordance with the *Livestock Identification and Commerce Act* and the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of this information can be directed to the Privacy Coordinator for the brand registry at LIS at 109, 264 Midpark Way SE Calgary Alberta, T2X 1J6. Phone (403) 509-2088 or (866) 509-2088.



LIVESTOCK  
IDENTIFICATION  
SERVICES LTD.

Livestock Identification and Commerce Act  
**CERTIFICATE OF VERIFICATION OF IDENTITY**

V-1 Version 2013-11

**Please read the instructions before completing this Form**

I, \_\_\_\_\_ **HEREBY CERTIFY THAT:**  
Full name of person verifying identity

1. I was personally present and did see \_\_\_\_\_ sign the document  
Name of individual whose identity is being verified  
attached to this Certificate of Verification of Identity.

Select one of the following:

I have personally known the above named individual for at least two (2) years.

I have not personally known the above named individual for two (2) year but I have confirmed his/her identity by examining one approved piece of government issued photo identification.

I have not personally known the above named individual for two (2) year but I have confirmed his/her identity by examining two approved documents he/she provided to me containing his/her name and current address.

2. Based on my knowledge of and/or meeting with the above named individual I can confirm that he/she is at least 18 years of age.

3. I am not related to the above named individual by birth, adoption or marriage.

SIGNED by me at \_\_\_\_\_, Alberta this \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_\_  
City/Town Day Month Year

\_\_\_\_\_  
**Signature of person verifying identity**

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

A Certificate of Verification must be completed for each individual signing the attached form whether as an individual or on behalf of a corporation or partnership. Please fill out and print as many copies of the Certificate of Verification of Identity as are required. Please see instructions below.



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City/Town Day Month Year

\_\_\_\_\_  
**Signature of person verifying identity**

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Province

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## BRAND OWNERSHIP ELECTION INSTRUCTIONS AND INFORMATION

### Instructions

This form must be submitted to Livestock Identification Services Ltd. (LIS) in order to change the ownership status of the brand.

Brand owners' name and information	Enter the noted information for the each brand owner. The person shown as Owner 1 will be the primary contact and will receive the Brand Certificate. The legal description and Premises ID is for the primary location where livestock are kept.
Brand Design	This is the characters used in the brand. The design must match what appears on the Brand Certificate and in the Brand Registry. The brand design must be provided.
Brand Location	This is the location of the brand as noted on the Brand Certificate and in the Brand Registry. The location must be provided.
Brand Type	Check whether this is a cattle or horse brand.
Date form signed	Enter the date the form is completed.
Signatures	Each brand owner must sign the form.
Verification of Identity	A Certificate of Verification of Identity must be completed for each brand owner.

If there are more than two owners please print or photocopy of page 1 this form and the Certificate of Verification of Identity for each additional owner. A copy of this form must be signed by all owners of the brand to be effective.

### Information

All brands purchased by more than one person or transferred to more than one person before January 1, 2009 are "co-owned". After that date the Alberta Brand Registry recognized "joint" ownership of brands. Joint ownership was implemented solely to simplify the transfer of the brand on death of one of the brand owners. If you are unsure how your brand is registered please contact the Brand Registrar before completing this form. The Brand Ownership Election Form is used to change the ownership of a brand from co-ownership to joint ownership or for joint ownership to co-ownership. The difference between joint and co-ownership is as follows:

- if two or more persons are **joint owners**, each person will have a "right of survivorship". On the death of one joint owner, the brand can be transferred to the surviving joint owner by that person filing a *Statutory Declaration of Surviving Joint Brand Owner* with the Brand Registrar along with satisfactory proof of death of the deceased joint owner.
- If two or more persons are **co-owners** of a brand there is no right of survivorship. On the death of one co-owner, the deceased's personal representative has to apply to transfer the brand and the brand will be transferred to the beneficiary named in the deceased's Last Will and Testament or in accordance with the intestate provisions in the *Wills and Succession Act*.

Regardless of whether two or more persons own a brand jointly or as co-owners, any livestock bearing a brand must be transported and sold in the names of, or on behalf of, all of the registered brand owners. If not, the livestock or the sale proceeds may be held pending the Livestock Inspector being satisfied that the person in possession of the livestock is the owner of the livestock, the owner's agent or otherwise lawfully entitled to be in possession of the livestock or entitled to the sale proceeds.



## CERTIFICATE OF VERIFICATION OF IDENTITY INSTRUCTIONS

V-1 Version 2013-11

**A Certificate of Verification of Identity must be completed for each person signing a Brand Registry form whether as an individual or on behalf of a corporation or partnership. Please complete and print as many copies of the Certificate of Verification of Identity as are required.**

To complete the Certificate of Verification of Identity please do the following

- Print the full name of the person verifying the identity in the space provided at the top of the Certificate.
- Print the name of the individual whose identity is being verified in paragraph 1 of the Certificate.
- Check off the appropriate box in paragraph 2 of the Certificate. See instructions below explaining each of these options.
- If the name and address of the person whose identity is being verified matches what the person verifying the identity personally knows or, in the alternative, the information on the identification documents provided, Certificate of Verification of Identity form can be completed.
- The person verifying the identity signs his/her name on the line at the bottom of the Certificate.
- The person verifying the identity must provide his/her full address, phone number and e-mail address on the lines provided.

### **Acceptable person verifying identity**

**This form can be completed by anyone other than a relative by birth, adoption or marriage.**

#### **Option 1: If the individual is personally known ...**

If the person verifying the identity has personally known the individual signing for 2 or more years, then the first box of paragraph 1 can be checked off. To know a person personally means that someone can confirm aspects of his/her personal attributes such as name, approximate age, place of birth, physical description and some personal history such as education, occupation, marital status, children and place of residence.

#### **Option 2: If the individual is not personally known and he/she has photo ID ...**

If the person verifying the identity has not personally known the individual for 2 or more years, the individual must produce one piece of government issued photo identification.

Acceptable photo identification must

- include a photograph
- be government issued
- be original, not a copy of the document
- indicate a unique identifier
- be valid (current) – not expired.

Acceptable forms of photo identification include

- a driver's license
- an identification card
- passport
- citizenship card
- Permanent Resident card
- Certificate of Indian Status card

#### **Option 3: If the individual is not personally known and they do not have photo ID...**

If the person verifying the identity has not personally known the individual for 2 or more years and the individual does not have one of the listed government issued photo identification documents, the individual can provide at least two documents with his/her name and current address. Acceptable documents for this purpose include:

- Birth Certificate
- Social Insurance Card
- Old Age Security Card
- Recent utility bill (telephone, electricity, cable TV, gas, water etc.)
- Government statement re CPP or OAS
- Recent municipal property tax notice
- Major credit card statement along with related credit card
- Bank Statement
- Recent income tax assessment
- Government cheque or cheque stub