

Deceased Client No.	
Beneficiary Client No.	

Office Use Only

File No.

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For Office Use Only



**LIVESTOCK
IDENTIFICATION
SERVICES LTD.**

Livestock Identification and Commerce Act

**TRANSFER TO
DESIGNATED BENEFICIARY**

T-4 Version 2015-12

Note: This form can only be used if the beneficiary provides LIS with a properly completed *Designation of Beneficiary* form (O-3) along with this Transfer form. If there is no signed *Designation of Beneficiary* form complete the *Information Form for Transfer of Brand on Death of Brand Owner*.

BRAND being transferred

Design	Location	Type
		Cattle
		Horse

Note: Brand Design, Location and Type are required. Location and type are fillable. Please print form and draw the brand design by hand in the box provided. Only **one** brand per form

DECEASED BRAND OWNER

Name of Deceased _____
First Name Middle Name Last Name

Date of Death _____ Place of Death _____

DESIGNATED BENEFICIARY

I DO SOLEMNLY DECLARE THAT:

1. I am the designated beneficiary of the above noted brand.
2. The original executed copy of the *Designation of Beneficiary of Brand* form is attached.
3. The *Designation of Beneficiary of Brand* was not revoked by the deceased after the *Designation of Beneficiary of Brand* was signed.
4. A copy of the Funeral Director's Statement of Death is attached.

Designated Beneficiary _____
First Name Middle Name Last Name

Mailing Address _____

Town/City, Province _____ Postal Code _____

Home Phone _____ Cell Phone _____

Fax _____ E-mail _____

Date _____ **Signature** _____

Surviving Co-Owner

Note: If the above noted brand was co-owned by the Deceased, the co-owner's information must be provided below. Both the designated beneficiary and the surviving co-owner must elect whether they wish to own the brand as co-owners or joint owners and name their primary contact. The difference between co-owners and joint owners is set out below.

Surviving Co-Owner

	_____	_____	_____
	First Name	Middle Name	Last Name
Mailing Address	_____		
Town/City, Prov	_____	Postal Code	_____
Home Phone	_____	Cell Phone	_____
Fax	_____	E-mail	_____
	Date	Signature	_____

Ownership Election and Primary Contact

The difference between joint and co-ownership is as follows:

- if two or more persons are **joint owners**, each person will have a "right of survivorship". On the death of one joint owner, the brand can be transferred to the surviving joint owner by that person filing a *Statutory Declaration of Surviving Joint Brand Owner* with the Brand Registrar along with satisfactory proof of death of the deceased joint owner.
- If two or more persons are **co-owners** of a brand there is no right of survivorship. On the death of one co-owner, the deceased's personal representative has to apply to transfer the brand and the brand will be transferred to the beneficiary named in the deceased's Last Will and Testament or in accordance with the intestate provisions in the *Wills and Succession Act*.

Where there are multiple owners of a brand, the owners must appoint one of the owners as the **primary contact** for the brand. The primary contact will receive the Brand Certificate and all correspondence from LIS. The primary contact can be changed at any time by filing a *Change of Primary Contact of Multiple Brand Owners* form. Please note that the names of all registered brand owners must be included as owners of the livestock on all livestock manifests and permits. Each registered brand owner must sign to update his/her information on the brand registry. All registered brand owners must sign to transfer or surrender the brand.

Ownership Election

The above named hereby elect to own the brand as: **Joint Owners** **Co-Owners**

Primary Contract

The Primary Contact for this Brand is:

 Print full name

By signing above, the above named acknowledge that they are aware of the nature and effect of this election and appointment of primary contact.

Location where the livestock bearing the brand will be kept

Primary Location: _____ - _____ - _____ - _____ - _____
Quarter Sec Twp Rge Mer Premises ID

Collection of Information

This information is being collected in accordance with the *Livestock Identification and Commerce Act* and the *Freedom of Information and Protection of Privacy Act*. Questions about the collection, use and disclosure of this information can be directed to the LIS Privacy Coordinator at LIS at 109, 264 Midpark Way SE Calgary Alberta, T2X 1J6. Phone (403) 509-2088 or (866) 509-2088.

To be submitted by the Designated Beneficiary with the Transfer Form

- | | |
|--|--|
| Supporting documents for Transfer | Designated Beneficiary Form
Proof of Death of the Deceased Brand Owner |
| If the beneficiary is under 18 year of age | Guardian’s Acknowledgment of Responsibility (required by the <i>Minors’ Property Act – Minors’ Property Regulation</i>) |
| Transfer Fee of \$52.50 (includes GST) | Payment of Transfer Fee by cheque or credit card. |
| Certificate of Verification of Identity | One for each individual signing the Transfer of Brand form is required. See instructions below. |

Transfer Fee – \$52.50 (GST included)

Payment Method

Cheque enclosed payable to “Livestock Identification Services Ltd.”

Charge to credit card Mastercard VISA

Card Number: _____ Expiry Date: _____
MM/YY

Name on Card: _____

Signature: _____

The fee for transferring the brand is **\$52.50** which includes the GST and is payable with the return of the transfer documents to the Brand Registrar. The transfer fee can be paid by cheque, VISA or MasterCard. The transfer application fee is **not refundable** once the Brand Registrar has issued the Brand Certificate.

PLEASE NOTE:

The proposed recipient(s) of the brand does/do not have the right to use the brand until the brand has been transferred from the deceased to the recipient and the recipient(s) has/have been issued a new Brand Certificate by the Brand Registrar.

Please mail the original form, the relevant supporting documents and cheque, if applicable, to:

Brand Registrar
Livestock Identification Services Ltd.
P.O. Box 1118
Stettler, AB T0C 2L0

For information regarding your Brand, please contact the Brand Registrar at:

Phone: 403-740-4105
Toll Free: 866-740-4105
Fax: 403-740-4124
E-mail: brands@lis-alberta.com

The Brand Registrar can only be contacted by mail, telephone, fax or e-mail. There is no office in Stettler.

If you wish to meet with someone in person, you can meet with a Livestock Inspector at any of our LIS Field Offices or you can visit the LIS Head Office in Calgary. A list of the LIS Field Offices and the location of the LIS Head Office can be found on the LIS Website at www.lis-alberta.com.

Publication of brand information

Livestock Identification Services Ltd. maintains a Brand Registry. The information provided on the brand application form is entered in the Registry.

Any person may, on payment of \$25.00, have the Brand Registry searched and obtain an extract from the Registry. Livestock Identification Services Ltd. publishes a Brand Book containing all of the registered brands and also posts all brands on its website. The name of the owner of the brand and the owner's town/city along with a picture of the brand and the description of the brand is published in the Brand Book and on the website.

Change of name, address or contact information

In order for LIS to keep its Brand Registry up to date, owners of brands are required to notify LIS, in writing, of any change in their name, address or contact information.



LIVESTOCK
IDENTIFICATION
SERVICES LTD.

Livestock Identification and Commerce Act
CERTIFICATE OF VERIFICATION OF IDENTITY

V-1 Version 2013-11

Please read the Instructions before completing this Form

I, _____ **HEREBY CERTIFY THAT:**
Full name of person verifying identity

1. I was personally present and did see _____ sign the
Name of individual whose identity is being verified
document attached to this Certificate of Verification of Identity.

Select one of the following:

I have personally known the above named individual for at least two (2) years.

I have not personally known the above named individual for two (2) year but I have confirmed his/her identity by examining one approved piece of government issued photo identification.

I have not personally known the above named individual for two (2) year but I have confirmed his/her identity by examining two approved documents he/she provided to me containing name and his/her current address.

2. Based on my knowledge of and/or meeting with the above named individual I can confirm that he/she is at least 18 years of age.

3. I am not related to the above named individual by birth, adoption or marriage.

SIGNED by me at _____, Alberta this _____ day of _____ 201_____
City/Town Day Month Year

Signature of person verifying identity

Phone Number

Address

Email Address

City/Town Province Postal Code

A Certificate of Verification of Identity must be completed for each individual signing the attached form whether as an individual or on behalf of a corporation or partnership. Please fill out and print as many copies of the Certificate of Verification of Identity as are required. Please see instructions below.



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CERTIFICATE OF VERIFICATION OF IDENTITY INSTRUCTIONS

V-1 Version 2013-11

A Certificate of Verification of Identity must be completed for each individual signing a Brand Registry form whether as an individual or on behalf of a corporation or partnership. Please complete and print as many copies of the Certificate of Verification of Identity as are required.

To complete the Certificate of Verification of Identity please do the following

- Print the full name of the person verifying the identity in the space provided at the top of the Certificate.
- Print the name of the individual whose identity is being verified in paragraph 1 of the Certificate.
- Check off the appropriate box in paragraph 2 of the Certificate. See instructions below explaining each of these options.
- If the name and address of the person whose identity is being verified matches what the person verifying the identity personally knows or, in the alternative, the information on the identification documents provided, Certificate of Verification of Identity form can be completed.
- The person verifying the identity signs his/her name on the line at the bottom of the Certificate.
- The person verifying the identity must provide his/her full address, phone number and e-mail address on the lines provided.

Acceptable person verifying identity

This form can be completed by anyone other than a relative by birth, adoption or marriage.

Option 1: If the individual is personally known ...

If the person verifying the identity has personally known the individual signing for 2 or more years, then the first box of paragraph 1 can be checked off. To know a person personally means that someone can confirm aspects of his/her personal attributes such as name, approximate age, place of birth, physical description and some personal history such as education, occupation, marital status, children and place of residence.

Option 2: If the individual is not personally known and he/she has photo ID ...

If the person verifying the identity has not personally known the individual for 2 or more years, the individual must produce one piece of government issued photo identification.

Acceptable photo identification must

- include a photograph
- be government issued
- be original, not a copy of the document
- indicate a unique identifier
- be valid (current) – not expired.

Acceptable forms of photo identification include

- a driver's license
- an identification card
- passport
- citizenship card
- Permanent Resident card
- Certificate of Indian Status card

Option 3: If the individual is not personally known and they do not have photo ID...

If the person verifying the identity has not personally known the individual for 2 or more years and the individual does not have one of the listed government issued photo identification documents, the individual can provide at least two documents with his/her name and current address. Acceptable documents for this purpose include:

- Birth Certificate
- Social Insurance Card
- Old Age Security Card
- Recent utility bill (telephone, electricity, cable TV, gas, water etc.)
- Government statement re CPP or OAS
- Recent municipal property tax notice
- Major credit card statement along with related credit card
- Bank Statement
- Recent income tax assessment
- Government cheque or cheque stub